INSTRUCTIONS FOR FILLING THE APPLICATION

To provide evaluators with relevant information to perform their work efficiently, RECAS fellowship applicants must submit the following documents **in English exclusively**:

- 1. The completed application form
- 2. A copy of the applicant's CV
- 3. A description of the applicant's **research project** (app. 2000 words) containing:
 - Objective
 - Background of the research
 - Clearly described methodology and proposed workplan
 - Policy relevance and target communities
 - o Regional relevance and mobility impact
 - Deliverables
 - o Research ethics issues, if relevant
- 4. A **personal statement** describing the **motivation** for participating in the program (up to 500 words)

Document Formatting Requirements:

- All documents must be submitted as PDF files.
- The research project and personal statement documents must be page-numbered.
- The header of the research project and personal statement must contain the applicant's **full name** (last name, first name) and **email address**.

Compliance and Regulations:

The fellowship program fully complies with **EU GDPR regulations**, confidentiality, and intellectual property rules. Applicants are requested to indicate any **ethical issues** in their proposals. Under the Regional Fellowship Program, bursary conditions offered to fellows are in full compliance with the **General Principles and Requirements** applicable to employers in the European Charter for Researchers and in the Code of Conduct for the Recruitment of Researchers. The Regional Fellowship Program follows an **equal opportunity policy**.

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