



UNIVERSITETI I PRISHTINES
“HASAN PRISHTINA”
UNIVERSITY OF PRISHTINA

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Pursuant to Article 6, item 1.2, Article 13, item 1.14, Article 48, item 1.9 of the Statute of the University of Prishtina “Hasan Prishtina”, the Senate in its meeting held on 29.12.2014, adopted:

REGULATION

on Establishment and Functioning Principles of the Advisory Board of Academic Units at the University of Prishtina “Hasan Prishtina”

Purpose

This Regulation determines the character, membership, function, scope, decision-making manner, and mandate of the Advisory Board.

Article 1

1. Advisory Board (hereinafter AB), established on the basis of the Statute of the University of Prishtina “Hasan Prishtina” (hereinafter UP) and of this Regulation is of a *non-profit and advisory* character and is based on the goodwill of the members and the commitment of the academic units (hereinafter AU) and the UP to increase the quality of Higher Education within the scope of AU activities.
2. Advisory Board is composed of representatives of the labor market and of the authorities in the scope of the respective AU.
3. Board composition and activities are published on the UP-AU website.

Article 2

1. Advisory Board shall be established by the respective AU on the proposal of the Dean.
2. Advisory Board may consist of up to 11 members.
3. Dean of the AU shall propose the members of the Advisory Board, whose appointment is approved by the Council of the AU.
4. After the establishment of the Advisory Board and the election of the Chair, other members of the Advisory Board may be proposed. The Dean shall inform the Council of the AU of their election.

Article 3

1. Advisory Board is composed of labor market representatives who are decision-makers in private or public companies as well as representatives of governmental authorities relevant to the scope of the respective AU.
2. *Ex-officio* members of the Advisory Board are the Dean and Vice-Deans of the AU as well as one representative from the University or any of the faculties of similar scope.
3. The Dean of the AU prepares the constitutive meeting of the Advisory Board, compiles the materials related to the agenda and undertakes other activities related to the work of the Advisory Board.

Article 4

1. Advisory Board shall elect the Chair from among the representatives of the labor market. The Chair of the Advisory Board conducts the meetings and ensures that information regarding the meetings is exchanged with all its members and other stakeholders.
2. According to this Regulation as well as best and transparent practices, the Chair of the Advisory Board takes care of the summary of the AB work reports and operationalization of its initiatives.
3. The Chair of the Advisory Board shall represent the AB in relation to the third party. In his absence, the Chair may appoint a deputy.
4. The Chair of the Advisory Board shall introduce the AB work to various organizations, such as the Council of the AU, higher education institutions domestically and abroad, thematic workshops, etc.
5. Advisory Board may set up working groups to focus on specific areas of scope of the relevant AU in the labor market.
6. Depending on topics that are discussed, the heads of departments, the director of the relevant AU Institute, and representatives of relevant bodies operating within the AU, may be invited at the Advisory Board meetings without having the right to vote.

Article 5

1. Advisory Board may recommend to the Council of the AU to update its study programs.
2. AB members support the realization of the professional practice of AU students in accordance with study programs.
3. Advisory Board supports the AU and the labor market in the respective scope for setting up the joint working groups.
4. Advisory Board and the AU collaborate on scientific research, professional services, project co-operation, innovation mediation, as well as proposals for co-operation in joint projects with AU and other partners.
5. AB members can provide scholarships for students as well as financial support for the research projects of students and academic staff.
6. Advisory Board may consider other issues proposed by the Dean.

Article 6

1. Advisory Board may suggest changing, improving and amending regulations and other applicable acts.
2. Advisory Board may propose to the AU Council programs relating to lifelong learning, tertiary education, and vocational training.
3. Advisory Board makes assessments, recommendations and suggestions regarding working conditions, laboratories and facilitating the functional performance.
4. Advice and suggestions of AB on issues handled will be addressed to the Council of the AU, UP Senate, UP Management and Steering Council, in terms of drafting new programs, applying for the accreditation process, assigning practical work, planning research projects and the evaluation thereof, drafting strategic documents, etc.

Article 7

1. Approval of the proposals is made by a simple majority of the members present.
2. Recommendations of the Advisory Board in the form of proposals are submitted to the Council of the AU for further elaboration.

Article 8

1. The mandate of AB members shall be 4 (four) years, with the possibility of re-election. The number of mandates is not limited.
2. At the invitation of the Dean, the AB Chair may present to the AU Council the AB activities for the specified period.

Article 9

1. This Regulation shall enter into force 7 days after its signature by the Chair of the UP Senate.

Prof. Dr. Ramadan Zejnullahu

[stamp & signature]

UP Rector